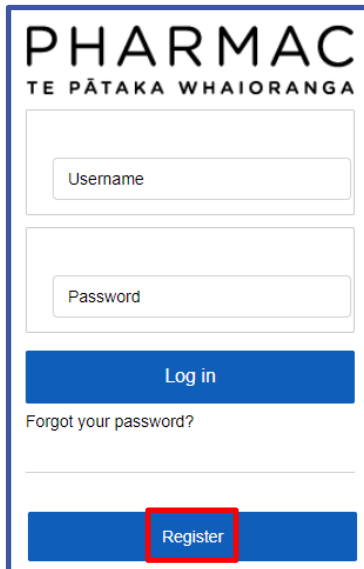


Registering as an organisation that prepares applications for pharmaceutical suppliers

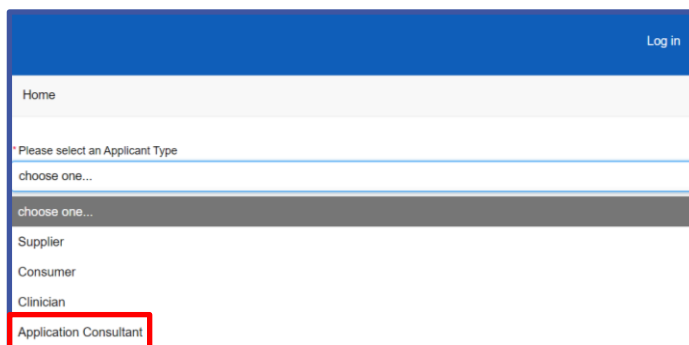
Register your organisation and first PharmConnect user

1. Go to the [PharmConnect home page](#) to open the registration screen. PharmConnect works on Google Chrome, Microsoft Edge or Firefox.



2. On the pop-up screen click

Register



3. For the 'Applicant Type' select 'Application Consultant'.

PHARMAC
TE PĀTAKA WHAIORANGA

Tester Three

Home My applications

* Please select an Applicant Type
Contractor to prepare applications on behalf of Pharmaceutical Suppliers

* Salutation
choose one...

* First Name

* Last Name

* Email

* Phone

Fax

Organisation information
NZBN

* Organisation

* Street

* City/Province

* Post Code

* Country

* Create Password

* Confirm Password

Sign Up

4. Enter your contact details into the form and create a password. You will be added as the first user for your business.

Note: Each user requires a different email address. Use individual work email addresses, not email addresses used by multiple people.

5. Click 

Enter your verification code

A verification code was sent via email to [redacted]@pharmac.govt.nz. When you receive the code, enter it below.

Didn't receive the email?

Sometimes automated messages get categorized as spam. Check your spam folder.

Next

6. Enter the verification code emailed to your registered email address to complete the registration process. Enter the numbers only and no spaces.

Note: You will be emailed a new code every time you log in. If you have difficulty logging in, [see our troubleshooting guide](#).

7. Click  to display your PharmConnect home page.

Chloe Consultant

Home My applications

Welcome to PHARMConnect

PLEASE USE THE GOOGLE CHROME BROWSER FOR ALL APPLICATIONS. PHARMConnect does not work with Internet Explorer.

Always save at the end of each question and section and save before you step away from your device. This prevents any data loss. You can still change any section before you submit the application.

Making a Funding Application

Anyone – a patient, a health professional, or a pharmaceutical supplier – can make a funding application to PHARMAC.

[Guidelines for Pharmaceutical Suppliers](#)

[Guidelines for Clinicians and Consumers](#)

COVID-19: The availability of clinical advice on funding applications is reduced while New Zealand is responding to the COVID-19 pandemic. This may slow our ability to progress funding applications. Applicants will receive notifications from Application Tracker when there is progress.

[Read more about PHARMAC's response to COVID-19.](#)

Note: You will receive a welcome to PharmConnect email that contains links to useful information on how medicines are funded. It also contains a link to the PharmConnect system that you can use to open your home page and view any applications that pharmaceutical suppliers share with you.

Registering other members of your consultancy in PharmConnect

At any time you can add other members of your consultancy to your business's PharmConnect account.

Anyone registered as a user for your business can view all your business's current applications in PharmConnect.

When you're ready to add more people from your business, check out our [guide on adding and managing users](#).